



## WOODPLUMPTON PARISH COUNCIL

### MEETING TO BE HELD IN

ST ANNE'S PRIMARY SCHOOL LIBRARY  
WOODPLUMPTON ROAD, PRESTON

ON MONDAY 26<sup>TH</sup> SEPT 2022 at 7.00pm

#### 1 APOLOGIES

Members are requested to note any given apologies.

#### 2 APPROVAL OF THE MINUTES of the Parish Council Meeting held on 18<sup>th</sup> July 2022.

The Chairman is required to sign the Minutes as a true record.

#### 3 DECLARATIONS OF INTERESTS / WRITTEN DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on the right to participate and vote on that matter – see Standing Order 2020 (13)

#### 4 PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h), should raise them here. The length of the adjournment will be at the Chairman's discretion.  
**NOTE** - Matters requiring a Council decision must be included as a specific Agenda item.

An invitation to attend has been sent to the Police, County and City Councillors.

#### 5 TRAFFIC CALMING SCHEMES

**Woodplumpton** – Comments on the Woodplumpton Traffic Regulation Orders closed on the 12<sup>th</sup> August. The TRO's state traffic will be prohibited 07.45 hours on Monday **24th October 2022** until 16.30 hours on **Friday 23rd December 2022** or until completion of the works.

Emails exchanged with LCC, have confirmed that residents will be able to gain access and the closure points will be manned by a Traffic Management Operative. LCC will also organise a letter drop 2 weeks before the closure. A scheduling programme for the works has been emailed to Members.

**Whittle Hill** – An email was received from LCC estates on the 1<sup>st</sup> Sept which detailed some unresolved issues regarding the relocation of a telegraph pole. As this may have an impact on when the Whittle Hill works will commence, officers from LCC have been asked to attend the meeting to clarify the situation.

**Catforth** – Before the Catforth scheme can be signed off, LCC advised that they are exploring the possibility of moving a telegraph pole and guywire to the opposite side of School Lane where it would be located in the verge. Their email dated the 28<sup>th</sup> July confirms they are waiting for a response from Electricity North West regarding the feasibility and cost. The matter has been chased up but officers dealing with the matter are on Annual leave.

**Parking at the Orchard** – Following a site meeting on the 24<sup>th</sup> May, plans and costs for the works at the Orchard have been received and circulated to Members.

**Members are requested to note the updates and determine if the plans and costs for the Orchard parking scheme are acceptable.**

#### 6 ROAD SAFETY PARTNERSHIP – COMMUNITY TOOL KIT

Under MIN 22/45 Member resolved to apply to the Police Crime Commissioner for a grant to purchase 4 'people' signs – 2 each for Woodplumpton and Catforth schools. The grant takes 6 weeks to be processed and a reply is expected prior to the meeting. **If the grant application is unsuccessful, Members are requested to confirm the signs can be purchased using the £500 donation from the NW Preston rally.**

**Moorside Lane** – Cllr K Middlebrough met residents and Andy Pratt, Deputy Police Crime Commissioner at Moorside Lane at the end of March 2022. It is understood that the DPCC is liaising with Highways to see if the speed limit can be reduced. Other calming measures in this location can't be considered until the speed limit is lowered. A "Slow Down Save Lives" banner was erected but this was removed by persons unknown. **A replacement banner has been ordered and Members are requested to confirm where it should be erected.**

Cllr Pat Hastings (Broughton Parish) is a member of the LALC executive and has been appointed to the **Road Safety Partnership** due to her involvement with LALC. Following a meeting of the partnership in June, Cllr Hastings sent a report to the LALC exec which was forwarded to Members with the August review. **Members are requested to note that a link to the Road Safety Partnership's Minutes has been requested.**

## **7 LANPAC MEMBERSHIP**

As explained in the email forwarded to Members, Lancashire Partnership Against Crime (LANPAC) is a unique collaboration between Lancashire Constabulary, Lancashire Businesses and Public Services working together to reduce levels of crime and disorder across the county and in return for a £60 annual membership fee, the Council can take advantage of the highlighted benefits.

**Members are requested to consider whether to become an associate member of Lancashire Partnership Against Crime (LANPAC).**

## **8 EXTERNAL AUDIT REPORT 2021/22**

Members are requested to note that the external audit has been completed with one 'other' matter being drawn to the Council's attention. As the Public Rights Notice was dated and published prior to the AGAR being signed, Members must answer NO to assertion 4 of the 2022/23 AGAR. Once this point has been noted, the Notice of Conclusion of Audit and the Certified Agar will be added to the Parish Council website.

**Members are requested to approve the 'Notice of Conclusion of audit' and pay the invoice for £480.00**

## **9 EXTERNAL AUDIT ARRANGEMENTS for the next 5 years**

All local Authorities are required to appoint an external auditor and the Parish Council has 'opted in' to the central procurement regime with PKF Littlejohn being appointed as the Council's external auditor for the past 5 years. As explained in the attached email, the contract has come to an end and Councils must be given the option to consider its arrangements for the appointment of an external auditor.

**Members are required to note the content of the email and resolve to continue with the SAAA sector led appointment regime.**

## **10 2022/23 FINANCIAL STATEMENT 1st April – 31st Aug 2022**

The Chairman is requested to verify that the financial accounts and bank statements have been reconciled.

## **11 ACCOUNTS FOR PAYMENT AND RECEIPTS**

**Members are requested to note and approve the following accounts already paid in accordance with standing order 15 (b) xii**

Lengthsman weeks 13 - 16	£900.00	BACS	REF 40
Preston City Spring newsletter	227.50	BACS	REF 41
Clerk's Aug Salary	£1200.32	BACS	REF 42
HMRC PAYE Aug	£82.06	BACS	REF 43
Employer Nat Ins Aug	£83.70	BACS	REF 44
Lengthsman weeks 17 - 20	£900.00	BACS	REF 46
Delivery of the Summer Newsletter	£156.60	BACS	REF 47

**Members are requested to approve the following accounts for payment.**

Postage of summer newsletter	£363.80	BACs
Clerk's Sept Salary	£1200.32	BACs
HMRC PAYE Sept	£82.06	BACs
Employer Nat Ins Sept	£83.70	BACs

## **12 DEFIBRILLATOR**

Following the floods on Hoyles Lane, it has been established that there are no plans to re-open Cottam Post Office in the near future. With this in mind, **Members are requested to approve moving the Defibrillator to Ashbridge Nursery and café at Maxy Farm.**

The device will need to be connected to an electrical supply at a cost of approx. £250 based on the invoice to install the device at the Post Office.

## **13 DANIEL HOUGHTON CHARITY**

Under MIN 22/11 of the May Parish Council meeting, Members requested a report on the activities and purpose of the Daniel Houghton Charity before appointing a representative.

The matter was deferred again in June as Cllr Probin, the current representative, had presented his apologies to the meeting.

**A report has been requested for the Sept meeting and Members are requested to confirm an appointment to the role.**

## **14 WOODPLUMPTON STOCKS**

The Planning Officer has advised that Growth Lancashire (the City Council's Heritage Consultants) have requested more information regarding the works on the stocks. A copy of the comments from Growth Lancashire are attached. **As further discussions between Growth Lancashire and Bullen's may resolve the concerns, Members are requested to confirm that Cllr Bamber should continue with the discussions.**

## **15 PLANNING APPLICATIONS BEFORE COUNCIL**

**Members are requested to consider and approve the delegated comments for Aug.**

Applications can be viewed at [www.preston.gov.uk](http://www.preston.gov.uk)

## **16 UPDATES**

**Members are requested to note the following updates**

The summer Newsletter contained an update on matters relating to NW Preston, however a resident expressed concern that it did not refer to the state of Sandy Lane.

Members may recall that this was raised with LCC in May and they replied *the remedial work will be made good by the contractor who completed the work. It will not be repaired by the Council (LCC) or at public expense.* LCC have since confirmed that they are in discussions with Taylor Wimpey to repair defects between Beaminster Avenue and Hoyles Lane. The resident was advised to report potholes and surface issues via LCC's website / app.

## **17 NEWSLETTER CONTENT**

Members are requested to advise of any articles to go in the November Newsletter so that a draft can be presented to the October meeting. **Members are also requested to consider a request from St Anne's Church, Woodplumpton to publish their Church service times.**

## **18 DATES OF FUTURE MEETINGS**

Under **MIN 22/54** Members resolved to continue with the arrangements to hold meetings in the library of Woodplumpton Primary School, however, as the new classroom is being opened at Catforth School, it was suggested that the Clerk approach them to see if their capacity difficulties have eased. **An update on this will be given at the meeting.**

Members are requested to note the next meeting is currently planned for **Monday 17<sup>th</sup> October 2022** in the Library, St Anne's Primary School, Woodplumpton.